

**Minutes of the Annual Meeting of Weaverthorpe Parish Council held on 20<sup>th</sup> May 2024 at 7pm in Weaverthorpe Village Hall**

**Present:** M Rowland, S Taylor, A Milner, N Carter, J Mason, T Thomson, F Shellard (Chairman) J House (Clerk)

There were three members of the public present.

**1. Election of the Chairman of Weaverthorpe Parish Council**

The current Chairman, F Shellard was proposed to continue by S Taylor and seconded by M Rowland. Thanks were expressed to the Chairman for all he has done for the Council, in the past years.

**2. Election of the Vice Chairman of Weaverthorpe Parish Council**

The current Vice Chairman was proposed to continue by F Shellard and seconded by J Mason.

**3. Confirm YLCA representatives:** F Shellard and J Mason will continue to be the YLCA representatives for WPC.

**4. Apologies for Absence:** There were no apologies for absence but the Chairman informed the Council that G Downes had sent in a resignation letter to him. The Council recognised the long service that G Downes had served on the Council and agreed that a letter be sent recognising this.

**5. Matters to be raised by members of the public:** Speeding continues to be a problem particularly at the east end of the village, early in the morning. The Council have the VAS and carry out Community Speedwatch on a regular basis. The statistics will be looked at later in the meeting.

**6. Approval of Minutes of the last Ordinary Meeting on 18<sup>th</sup> March 2024:** The Minutes were agreed and signed by the Chairman as a true record of the meeting.

**7. Matters arising from those minutes:** We have received the D Day 80 flag which will be flown from 6<sup>th</sup> June 2024.

We have also received the King's portrait which will be hung in the village hall once the VH committee have agreed to the positioning.

**8. Finance and Governance:**

The Certificate of Exemption was signed by the Chairman and had previously been signed by the RFO, which will exempt this authority from an external audit.

The Internal Audit has been carried out by G Ashby.

The Annual Governance Statement was completed and signed by the Chairman and Clerk

The signed Accounting Statement was agreed by the Council and signed by the Chairman.

The Spreadsheet of Accounts was approved by the Council and signed by the Chairman and the Clerk

The Risk Assessment and Management Statement was approved.

The Exercise of Public Rights will be published on 31<sup>st</sup> May 2024 and the period of Public Rights to inspect the accounts will run from Monday 3<sup>rd</sup> June to Friday 12<sup>th</sup> July 2024.

Thanks were expressed to the Clerk for all the effort he puts into compiling the Annual Accounts

The YLCA membership subscription of £143 was due on 1<sup>st</sup> May 2024 and has been paid. The YLCA subscription has risen from £136, which is an increase of 6%.

One other invoice is presented for payment for Zurich Insurance for the renewal of our insurance for the sum of £493.30.

There was an alternative policy presented by Zurich but the premium of £351 although a good reduction did not give us full cover for all our assets which are valued at a replacement value of £39500.

A BACS payment was made since the last meeting for new pads for the defibrillator at a cost of £77.94.

All the above payments were approved by the Council.

Bank balances after the above payments have been made are:

Current account £3750.46

High Interest account £6989.68

We have received a letter from NatWest to say the rate of interest on the 95 day notice account will fall to 3.75% from 15 July 2024.

Our new payroll provider, Yorkshire Payroll Services, will invoice the PC the annual figure of £40 when the first payroll is run at the end of June 2024. That is the total figure for the annual payroll service, no extra amount for end of year activities.

It was agreed that S Taylor would be added as signatory to the bank account and G Downes removed.

9. **Correspondence:** The following correspondence was sent out since the last meeting, Update on the Combined Authority, NYC Standards Bulletin, the move of the PFCC to the new combined authority and details of the new YLCA website.

An email has been received from Weaverthorpe Village Hall informing us of a rate increase of £1 per hour to £9.50 per hour effective from 1<sup>st</sup> May 2024.

NYC have informed us of a Call for Sites for the Local Plan which will now be published in late 2028.

An email has been received from Bereavement Services at NYC enclosing a survey, the purpose of which is twofold, firstly to help NYC plan on the future cemetery requirements and, secondly to assist in determining the level of resources required to keep closed churchyards safe. This is not in our jurisdiction and it was agreed that it should be forwarded to the PCC.

Dog Fouling. A note was sent to the Parish Council about a resident that allowed his dog to foul the pavement at the west end of the village and only picked up the fouling when challenged by a resident. It was agreed that we should inform the dog warden and take advice on exactly what the PC should do about this.

10. **Details of any planning applications received and responses**

**Corner House: An application for change of use of the holiday accommodation to domestic use was consulted upon as the closing date was 2<sup>nd</sup> May 2024.** The outcome was that there was no objection but the PC have concerns over parking at the property which must be addressed if a larger family were to move in.

This application has been approved but the parking issue has not been mentioned.

**Consider any correspondence regarding planning from North Yorkshire Council**

**Storage Containers at School House:** The containers need planning permission if they are be in situ for over 28 days. They have been there for months now and the owners have been told by NYC that they need to apply for Planning Permission. Property is now up for sale.

11. **Police Matters:** None

12. **V.A.S. data:** The sign had been on East Bank since 12<sup>th</sup> March. During that time 16,505 vehicles passed through the village in a westerly direction at an average speed of 30.4 mph. The top speeder was on 5<sup>th</sup> April 2024 at 18:25 at a speed of 65 mph.

The VAS was moved on 23<sup>rd</sup> April to the position outside of the Blue Bell recording traffic coming into the village in an easterly direction. During the period up to today, 16,491 vehicles

passed through the village. The average speed was 26.4 mph. the top speeder was at 21:40 on 24<sup>th</sup> April 2024 at a speed of 55mph.

As stated earlier in the meeting the PC are doing all they can, by having the VAS and operating Community Speedwatch. It was agreed that the above data would be shared with NYP Traffic Bureau.

13. **Community Emergency Plan:** The Clerk was unable to share the detail of the plan on the projector, due to a problem with the laptop. The Plan will be sent to all Councillors to comment on.

The response to our letter has been good with 6 vulnerable people identified and 12 volunteers that have come forward. If we look at the number of houses that are likely to flood should it ever happen, we would need hundreds of sandbags. On advice from NYC it was agreed that we would not store sandbags but would request them from NYC in the event of an emergency. They are supplied from Showfield Lane in Malton or the Community Centre in Hunmanby.

Need to inform the volunteers of what will happen and then publish the plan. The Clerk will seek advice from NYC Resilience Team as to the best way for this to happen.

14. **Drainage through the village:** S Taylor and F Shellard gave a report on the meeting that took place on 10<sup>th</sup> May 2024 with NYC.

The outcomes of that meeting were summarised as follows:

The gullies that are blocked on the Sherburn Road will be cleaned out by NYC and a solution found to ensure that the water runs into the gulleys after cleaning.

The grips on the verges on Main Road will be cleaned out in the summer.

The PC will look at cleaning the bed of the Gypsy Race through the village green and NYC will clean out under the road crossings at the same time.

A camera inspection will be made by NYC of the culvert outside the village hall to establish whether it needs cleaning during this financial year.

The footway between Middlefield Close and the Village Hall will be put forward for resurfacing but timing will depend on what the cost is.

There are various potholes that require attention, some of that will be carried out by the end of May by Spray Injection Patching and the remainder will be done as soon as possible.

The subject of ownership of the Gypsy Race is still to be finally determined.

There is work to be done on the Village Green, Fencing repair on bridge, mats to be fitted on the play equipment, bolt covers to be replaced on the barrel play equipment and fencing to be cleaned. Open Gardens is on 7<sup>th</sup> July. A date for a working party was set for 1<sup>st</sup> June 2024.

15. **Filling a casual vacancy:** Councillor Downes has resigned. It has been proposed that Rob Downes replace him. The application form that R Downes has completed was sent to all councillors before the meeting. No Objections were raised. The co-option was proposed by T Thomson and seconded by J Mason.

It was agreed that we should try to fill the remaining three seats on the Council by co-option. The Clerk will place a request in the Warbler.

16. **Financial Regulations:** The draft document was sent out on 8<sup>th</sup> May 2024. Two amendments have been made, the second bullet point in 1.7 has been deleted as it is inappropriate to have a limit of £5000 being spent at once, which would mean we could spend all the precept in one transaction. In section 7.1, this has been amended to reflect the need to for two people to be involved in an electronic payment.

The meeting closed at 20:25

Signed as a true record of the meeting

..... F Shellard

15<sup>th</sup> July 2024