

**Minutes of the Annual Meeting of Weaverthorpe Parish Council held on  
20<sup>th</sup> May 2013 in Weaverthorpe Village Hall at 8pm.**

<b>Present:</b>	T Thomson	M Rowland	J Mason
	A Milner	G Downes	C Howe
	F Shellard (Chair)	J House (Clerk)	
<b>Public:</b>	P Wilson	J Wilson	P House

- 1. Election of Chair:** There was one nomination for the post of Chair, which was for Femi Shellard to be re – elected. Proposed by C Howe and seconded by J Mason.
- 2. Election of Vice Chair:** There was one nomination for the post of Vice Chair, which was for Michael Rowland to be re – elected. Proposed by T Thomson and seconded by G Downes.
- 3. Apologies for Absence:** apologies were received from J Fisher.
- 4. Items to be raised by members of the public:** The members of the public present had no items to raise.
- 5. Approval of the minutes of the last ordinary meeting of the Council:** The minutes of the meeting held on 18<sup>th</sup> March 2013 were approved and were signed by the Chair as a true record of the meeting.
- 6. Matters arising:** On the subject of the clearance of the Gypsy Race. Confirmation has been received of the grant from RDC which will be £1000.  
Only one quote was received out of three requested. The quote was for for £3750 plus VAT. The VAT can be reclaimed.  
The rate for carting away the spoil is £25 per hour, so this will generate approx £250. Total cost to be born by PC is £3000.  
The Clerk has checked the price with that paid by Luttons PC to the same contractor and the price is comparable.  
The Council currently have just under £7,200 in both accounts, with a further £1,900 to come in September. Total £9100. That figure excludes the money for the benches from the CIF.  
Projected expenditure for 2103/14 was £3170, leaving £5900, less the £3000 for the work, which will leave a reserve of £2900.  
It was agreed that the work should go ahead after the Open Gardens. The Clerk will contact the contractor and ask him to carry out the work after 7<sup>th</sup> July. Once the date has been agreed contact will be made with NYCC highways to organise the jetting of the road crossings.  
RDC have a scheme called Helping Hands which may give us the opportunity of recouping some of the money. If residents feel there is a need to tidy up after all the work is done, if they log their hours the

Council can claim the cost of the time spent at National Minimum Wage from RDC.

The Clerk will write to all householders concerned and put a piece in the Warbler in June.

## **7. Finance:**

The Internal auditors report has been received. This raised three points.

- i) Need to minute the Risk Management Plan
- ii) Need to minute the appointment of the internal auditor
- iii) Need to minute reviews of standing orders and financial regulations ( The council do not have anything in these categories).

The Bank Reconciliation was agreed by the auditor as was the Risk Management plan and the explanation of variances. The latter reflects the continuing trend downwards of our expenditure and also last year a reduced precept.

The Risk Management Plan was agreed by the Council.

Yorkshire Internal Audit Services were appointed as the Internal Auditor for 2013/14.

Section 2 of the Annual Governance Statement, contained in the Audit Commission Annual Return, was completed by the Chair and signed, ready for submission to the External Auditors.

The Notice of electors rights to view all the above documents has been placed on notice board.

Balances at year end were:

Current Account	£1647:07
Deposit Account	£3516.45

Giving a total of £5163.52.

2013/14 Accounts:

Receipts so far this year are:

VAT refund	£139.82
Precept Part 1	£1974.33
Money or benches from CIF	£1170.85

There are three payments:

YLCA membership: £110 (this is reduced from last year of £125 due to a new way of calculating the membership fee, with a reduced number of bands dependent on the number of parish electors.)

Internal Audit	£130 (Same as last year)
Council Insurance	£187.44 (Same as last year)

We now have the order for grass cutting for 2013, after some hold ups on paperwork.

## **8. Correspondence:**

An e mail had been received from Pickering and District Civic Society asking for support for a motion to get NYCC, RDC and the Police Commissioner to work together to get a publicity campaign started to persuade motorists not to park on pavements. A discussion ensued which concluded that the Council would not support this initiative. Concern was however expressed about the residents who park on the pavement and block the pavement preventing the passage for wheel chairs and children's buggies and prams. It was agreed that the Clerk would put an article in the Warbler about this subject.

The Safer Ryedale Statistics for March and April, were reviewed, which both demonstrated a downward trend.

Census information had been received from NYCC for the village. The Clerk has electronic copies if anyone would like to see the information.

Comments are required on how the Health and Adult services from NYCC are performing. The Council agreed to Mrs J Wilson, on behalf of the Community Hub, to submit comments.

A consultation document on the NYCC Waste Plan will be reviewed by the Clerk and comments submitted by 28<sup>th</sup> June.

The YLCA Ryedale Branch Annual Meeting is to be held on 18<sup>th</sup> June at 7pm in Ryedale House.

Notification of the Great Yorkshire Bike Ride which will come through the village on 15<sup>th</sup> June. Details will be published in the Warbler.

The RDC Parish Liaison meeting will be held on 29 May at 7:30pm in Ryedale House.

## **9. Planning**

A planning meeting was held on 11<sup>th</sup> April 2013 to consider changes to the roof at Canowindra, no objections were raised.

Approval has been received for that application.

## **10. Police Business**

The CAP had been held in the same dates as the WPC meetings, so C Howe had not attended.

It was noted that PCSO Tracey Brown had been appointed for our area.

#### **11. Parish Plan:**

As the Parish Plan is essentially complete it was agreed that it would be removed from future agendas.

#### **12. Any Other Business**

J Mason informed the meeting of another accident on the bend at the bottom of Sherburn Brow on the Weaverthorpe to Sherburn Road. This is the third accident this year. It was requested that the Clerk contact Sherburn Parish Council to ask if they could contact Highways to see if some warning signs could be placed on the bend, as drivers are obviously misjudging the severity of the bend, or swerving to avoid drivers who take the bend widely. The Clerk agreed to contact Sherburn and also offer to contact Highways to add some support for a solution to the problem.

M Rowland asked if the PC would consider some sponsorship for his son who is raising money for a school project trip to Borneo in 2014. It was suggested that he might undertake a litter pick before the Open Gardens event in July. It was agreed that the PC could not spend taxpayer's money on this, but the Open Gardens might be able to meet the cost via the RDC Helping Hands programme.

The dates of the meetings for 2013 / 2014 were agreed as follows:

15<sup>th</sup> July  
16<sup>th</sup> September  
18<sup>th</sup> November  
20 January  
17<sup>th</sup> March  
19<sup>th</sup> May

The meeting closed at 9pm.